

Minutes of Prudential Committee Meeting  
October 3, 2016

Present: David Zamojski, Chairman, Prudential Committee  
Jay DiPucchio, Prudential Committee Member  
Richard Kuklewicz, Prudential Committee Member  
John Zellmann, new Fire Chief  
Eileen Tela, District Accountant  
Steve Constantine, Finance Committee member

Meeting called to order at 5:00 p.m.

Minutes of prior meeting – Minutes were approved for the August 29th meeting.

Invoice warrants – were reviewed and signed by the Prudential Committee.

New Finance Committee members – We have not yet heard yet if our Moderator has appointed any new Finance Committee members. Eileen will check with him.

Military Leave policy – Discussion followed about the draft military policy. Benefit accruals, number of days of paid leave, benefit accruals & health insurance were mainly discussed. Eileen will check with our insurance trust about language for the health insurance. John will amend the draft as discussed.

Chief's report

AFG Grant - We were notified that we have been awarded this grant for about \$23,000, which was written for an automatic chest compression machine and a turnout gear dryer. Our share will be about \$1,100.

SAFER Grant – John asked if he should request funding for additional staff from this grant. This grant covers salaries and benefits for the first two years. Chief is thinking about this for ambulance staffing. After discussion, it was decided that now is not the time to apply for this, but most likely at a future date.

Fires – Meridian St. fire was a tough one, with loss of life. Our guys attended a critical incident stress session in Greenfield to help them deal with this. At another fire in Millers Falls, an 8 year-old noticed flames and woke his parents. He will be given an award at his school this week.

Chief has an intercept agreement from South County EMS. He will request change about payment due date, similar to the MedCare's agreement.

Credit card for Fire Department – John requested permission to have a department credit card to be used on occasion. Prudential Committee agrees.

Call Force – one new member, assuming he passes the PT.

Ambulance runs – 111 runs, 12 transports for August; September had 115 calls, including 11 transports.

Deputy Chief's interviews will be next week on October 11. Interview questions were reviewed.

### Accountant's Report

FY16 audit will be the week of October 24<sup>th</sup>.

Accountant requested the Prudential Committee to amend Section 6 of her employment contract, which relates to sick pay. Water Commissioners at last meeting changed this also. Prudential Committee signed her contract amendment.

Meeting adjourned at 6:20 p.m.

Next meeting scheduled for Monday, November 7<sup>th</sup> at 5:00 p.m.