

PRUDENTIAL COMMITTEE



TURNERS FALLS FIRE DISTRICT

226 MILLERS FALLS ROAD
TURNERS FALLS, MA 01376

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Prudential Committee Meeting Minutes

Date of Meeting: July 5, 2023

Time of Meeting: 5 PM

Location: Turners Falls Fire Department
226 Millers Falls Road
Turners Falls, MA 01376

Present at meeting:

Kenneth McCance Prudential Committee Chair
Leon Ambo Prudential Committee
Todd Brunelle Fire Chief
Eduard Bublik District Accountant
Bruce Merriam, Water Commissioner, Chair
Ed Pelis, Water Commissioner
Ken Morin, Water Commissioner
Jeffrey Hildreth, Water Superintendent
Steve Constantine, Finance

The Prudential Committee meeting of the Turners Falls Fire District (TFFD) was called to order at 5 PM on July 5, 2023 at the Turners Falls, District Office.

A. Review and Acceptance of prior minutes: The Minutes from 5/2/23 meeting were reviewed and had a few corrections, Corrected version is attached.

Water Superintendent Report:

Water Treated FY23: 21.3 Million Gallons

The average in previous years was 24.9 million gallons. We are currently pumping less water due to reduced consumption.

Water Consumption:

May: 658,000 gallons

June: 711,000 gallons

Hydrant Flushing: Completed by the end of June.

Summer Helper Eli Guerin:

Works one day a week on Fridays.

Started last week.

Current Projects:

Airport Piping: Order has been placed.

Mini Split Quote:

Awarded to Jamrog.

One quote was not returned, and the other was higher due to the need for separate electrical updates.

Lead Service Line (LSL) Update:

Tate and Howard have taken a set of our service cards for the project.

Water Operator Job Posting:

After a month of posting the Water Operator job, we received only two applications.

Accountants Report:

As there is currently no treasurer available to sign AP/Payroll Checks, the Accountant is temporarily taking on their role until the position is filled. Easthampton Savings Bank has been informed and has delegated this responsibility to the accountant.

Regarding the Office Windows update, all vendors that responded either mentioned that the job was too small, they were unable to install a post, or they don't handle commercial projects.

For the End of Year Closing process, most of the accruals have been entered. We are now awaiting more invoices to be received.

The Financial Report is attached for your reference.

Chiefs Report:

1. Total Runs = 118

Fire = 30

EMS = 88

Transports = 35

Mutual Aid = 6 Given 4 Received

Overlapping Calls = 18 (15.25%)

2. Fire prevention permits issued = 14

14 Inspections

Inspection fees collected \$ 580.00

4. Training

Career staff = 26.5 hrs.

Call Force = 6.0 hrs.

- 5 Staffing-** 2 new Probationary Firefighters will begin work on the 10th of July. The New employees will begin with a 3 week orientation working days Monday-Friday, and then be assigned to a shift. The state HR PAT for them will be conducted on the 25th and 28th of July
- 6 Child Passenger Safety Seat Program:** A total of 5 car seat installations and inspections occurred throughout .
- 7 Public Education:** Young Hero Award Ceremony for 11-year-old Student who courageously called 911 and did not go back into his smoke-filled home to find the family pet. The ceremony was held 26 June at 1800hrs with the Massachusetts State Deputy Fire Marshall attending.

Streetlight Update:

Ken McCance will be discussing with Tom Bergeron from DPW about utilizing their bucket truck for streetlight maintenance and coordinating with Wyman Electric for servicing the lights.

There will be no August meeting, Next meeting will be scheduled for September.

Agenda for for next meeting

- 1) Call to Order**
- 2) Approval of last District meeting minutes**
- 3) Old Business**
- 4) Department report – Fire/Water**
- 5) Accountant report**
- 6) New Business**
- 7) Adjournment**

F. Meeting Adjourned at: 5:52 PM

G. Meeting Minutes submitted by: Eduard Bublik, District Accountant